



Dealer Permit Authorized Representative Form Introduced

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A [Dealer Permit Authorized Representative Form](#) has been introduced by Vehicle Safety. The form will allow Dealer Principals to designate Authorized Representatives who will conduct certain permit-related activities on behalf of the dealership.

A maximum of three (3) Authorized Representatives may be designated at any one time.

Authorized Representatives can:

- Pick up Dealer Interim Registration Permits
- Purchase, replace, or cancel Dealer/Repairer plates
- Sign Salespersons Permit & Dealer Interim Registration Permit Application Forms
- Authorize an individual to pick up permit-related products
- Act as a point of contact for the permit, including receiving notices related to complaints or permit issues

Authorized Representatives Cannot:

- Cancel a permit
- Make changes to a permit
- Sign Dealer Permit Application forms
- Appoint another individual as a permanent Authorized Representative

These are solely the Dealer Principals' responsibilities .



Dealer Principal Responsibilities

The Dealer Principal remains responsible for all activities conducted under the Dealer Permit and for ensuring Authorized Representative information remains current and accurate.

Dealerships wishing to designate Authorized Representatives must complete and submit the Dealer Permit Authorized Representative Form to vsi-dealerinfo@mpi.mb.ca.

To remove an Authorized Representative, Dealer Principals must notify Vehicle Safety at vsi-dealerinfo@mpi.mb.ca.

For questions regarding this notice, please email vsi-dealerinfo@mpi.mb.ca or call 204-985-0920.